

# Guidelines for Contributors

## A. Articles

### Submission

Submissions should be sent electronically as an attached document to the Editor, [rfeig@post.tau.ac.il](mailto:rfeig@post.tau.ac.il), or [scripta.classica.israelica@gmail.com](mailto:scripta.classica.israelica@gmail.com).

The Editors' decision whether to publish a submission involves the consultation of two or more referees and may take several months.

Submissions must be anonymous. Indicate in a separate document or in the body of message your personal details: name, academic affiliation, postal address, e-mail address. The submission itself should not contain your name, address, affiliation, mention of conferences where the work was originally presented or individuals to be thanked. Also make sure to delete personal details from hidden properties of the file (e.g. headers and footers). Such references can be added back in later if the article is accepted.

### Language

- Language of publication may be English (preferable), French or German.
- Contributors are responsible for the coherence and accuracy of language. Articles which are not grammatically correct and well constructed will be declined. Contributors whose original language is not one of the above are encouraged to put their articles under professional editing *before* submitting their contribution to *SCI*.
- Latin quotations should be italicized.
- In case of Greek quotations, prefer Unicode or send the font used and supply a PDF version as well.
- Always give translation of Latin or Greek quotations and terms. For quotations from other languages, please consult with editors on fonts vs. transliteration, and mode of quotation.

### Quotations

- Use common abbreviations for names of ancient authors, titles of ancient works, epigraphical and papyrological collections, as they appear in the front pages of Liddell, Scott and Jones, *Greek-English*

*Lexicon* (for Greek works) and *Oxford Latin Dictionary* (for Latin works).

- Use common abbreviations for journals as they appear in the front pages of *l'Année Philologique*.
- Use common abbreviations in Jewish Studies as they appear in the *Encyclopedia Judaica*, Jerusalem 1972, vol. 1, pp. 79-89.
- In all other cases, make sure the abbreviation is self-explanatory or include an explanation.

### **Foot-notes and Bibliography**

- Titles of books, names of journals, and titles of series should come in italics. Titles of articles and chapters in books should be put within single inverted commas.
- Always use Arabic numerals (book numbers, volume numbers, page numbers etc.).
- Give exact page references. Avoid using f. or ff.
- For modern works use the Harvard system of referencing: give the last name of the author followed by year of publication and the page numbers, as in the following example:  
Finley (1973), 35–61.
- Supply a full bibliographical list at the end of the article in the following form:  
Finley, M.I. (1973). *The Ancient Economy*, Berkeley and Los Angeles: University of California Press.
- Use footnotes at the bottom of page numbered consecutively throughout the typescript.

### **Other Details**

- Direct quotations should be put within single inverted commas. A quotation within a quoted passage should be put in double inverted commas.
- Please make sure to use “smart quotes” (i.e. curled rather than straight), in single quotation, apostrophe, and double quotations. Care should be taken to switch back and forth from straight to smart quote mode when writing in Greek fonts with final sigma.
- Double quotes are also used to convey the notion of “so-called”.
- Figures under 100 should be spelt out.

- Use the least number of numerals possible except in the case of the numerals 10-19 which should be given in full.
- Use consistency in all transcription of Greek words and names.
- The following should not be italicized: loc., cit., cf., ibid., id., s.v.
- Tables and captions must be presented on separate sheets and numbered consecutively by Arabic numerals. Positions of tables etc. should be indicated in the manuscript
- All Figures, line drawings and photographs will be black and white. They should be sent on pages separate from the text and submitted as jpg or tiff, at least 300 dpi. Send text of appropriate captions and indicate your preferred place for graphics and captions. Originals should not be sent until the article is accepted for publication.
- In the final version of the article tables and figures will not necessarily be full-page even if they were submitted this way.
- Number pages consecutively throughout the typescript.

Please use em-dash (—) when setting apart parenthetical phrases, and en-dash (-) for page numbers and multiple cities in reference lists.

### **Copyright and Permissions**

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### **B. Reviews**

Reviews have a word limit of 1500 words. Reviewers are asked to write as briefly as possible, while still doing justice to the book under review. If they feel they need to exceed the word-limit, they should contact the review editor well in advance of the submission date (mid-February each year).

Reviews should give an indication of the content of the book, but should not confine themselves to summaries. The main aim of the review should be to give readers a sense of the contribution the book makes to scholarship.

Reviewers of collections should not feel obliged to discuss all contributions, but should concentrate on those that appear to be most important.

Reviewers should feel free to let their personal voice come through to highlight the most rewarding, engaging, or problematic aspects of the book.

### **Style**

Please list the books at the top of the review in the order you discuss them, using this format:

Michael Gagarin, *Writing Greek Law*, Cambridge: Cambridge University Press, 2008. 282 pp. ISBN: 978-0521886611.

Enrico dal Lago and Constantina Katsari (eds.), *Slave Systems: Ancient and Modern*, Cambridge:

Cambridge University Press, 2008. 375 pp. ISBN 978-0-521-88183-8.

The name of the author of the volume under review should be given in full at the first occurrence in the review; thereafter please use only an initial (followed by a full stop). Names of authors of individual articles within collections should not be abbreviated. For other details of style and for references, please refer to the Guidelines for Contributors of Articles.

Below your review, please put your name on the right and your institution on the left in ordinary capitals.

Reviews should be sent electronically as an attachment to the email address below. Please send documents in Word or .rtf format; if your review contains Greek quotations, also send a PDF version. Please provide a postal address at which the review editor can contact you. At proof stage, please only make corrections that are absolutely necessary.

The current review editor is Dr. Rachel Zelnick-Abramovitz

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Department of Classics  
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Please do not hesitate to contact the review editor with any questions.

## **Remuneration**

Contributors are sent a PDF and a copy of the relevant volume; reviewers will be sent 10 off prints.